

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD

Bureau of Occupational Licenses

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

Conference Call Minutes of 8/1/2012

BOARD MEMBERS PRESENT: Jay T Hill - Chair
Edward A. Button
Richard B. Davies
Tom E. Coates

BOARD MEMBERS ABSENT: James Lehman

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Mary Miles, Technical Records Specialist I

The meeting was called to order at 9:00 AM MDT by Jay T Hill.

APPROVAL OF MINUTES

A motion was made by Mr. Davies to approve the minutes of May 3, 2012.
Seconded by Mr. Hill. Motion carried.

INTRODUCTIONS

The Board welcomed and thanked Mr. Coates for volunteering to be on the LPG Board.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that the Board does not have any law changes this year. She stated that the Massage Therapy Board is now being served by the Bureau, so going forward shared expenses will be distributed among 29 Boards rather than 28.

FINANCIAL REPORT

Ms. Hall gave the financial report. The report indicated that the Board has a cash balance of (\$60,731.81) as of July 31, 2012.

FY 2013 RENEWAL CONTRACT

Ms. Hall presented the FY 2013 Renewal Contract to the Board members.

A motion was made by Mr. Coates to approve the FY 2013 Renewal Contract and authorize the Board Chair to sign. Seconded by Mr. Davies, motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

VARIANCE FORMS

Ms. Peel presented the Variance Forms to the Board members for review and discussion.

A motion was made by Mr. Davies to discontinue the use of the Variance Forms and to recognize the facilities that have existing Variance Forms on file. Seconded by Mr. Button, motion carried.

TO DO LIST

The Board reviewed the To Do List from the past meeting and noted all items have been completed.

ELECTION OF BOARD CHAIR

Mr. Davies nominated Mr. Hill as the Board Chair. Seconded by Mr. Button. All in favor.

APPLICATIONS

A motion was made by Mr. Davies to approve nine facility applications and three dealer applications for licensure. Seconded by Mr. Button, motion carried.

Approved for Licensure

LAWES MINDY MARIE
THOMPSON NICHOLAS SCOTT
EMERSON JOEL L

PGD-911
PGD-921
PGD-922

VALLEY WIDE CORPERATIVE - PARMA STORE	PGF-910
FARMERS CORNER LLC	PGF-915
C A L STORES COMPANIES INC DBA C A L RANCH STORES	PGF-916
A-1 SMOKE SHOP	PGF-917
LIBERTY STOP N GO	PGF-918
FRANKLIN UNITED INC DBA UNITED OIL - FILER	PGF-920
WILLOW BAY MARINA	PGF-923
ASHTON QUICK STOP	PGF-924
CO-OP GAS & SUPPLY INC DBA CO-OP ENERGY	PGLF-898

NEXT MEETING was scheduled for September 26, 2012 at 9:00 AM

ADJOURNMENT

A motion was made by Mr. Davies to adjourn the meeting at 10:15. Seconded by Mr. Button, motion carried. Motion carried.

Jay T Hill, Chair

James Lehman

Edward A. Button

Richard B. Davies

Tom C. Coates

Tana Cory, Bureau Chief